



MINUTES of the REGULAR MEETING of the BOARD
THURSDAY, May 16, 2019 at 10:00 a.m.
RRDSSAB Office, Fort Frances, ON
MEETING #06/19

- PRESENT:** Debbie Ewald, Town of Rainy River (Chair)
Andrew Hallikas, Town of Fort Frances
Bill Langner, Township of Dawson
Robert Burns, Rainy River East
James Gibson, Township of Chapple
George Heyens, Township of Morley
Ken McKinnon, Township of LaVallee
Don Canfield, Rainy River Central
Colleen Fadden, Township of Lake of the Woods
Mike Ford, Township of Alberton (Vice-Chair)
Dennis Brown, Town of Atikokan
Lori-Ann Shortreed, Town of Emo
- OTHER:** None
- REGRETS:** None
- STAFF:** Dan McCormick, CAO - Secretary/Treasurer
Joanne Spence, HRO - Recorder
Leanne Eluik, Director of Finance & Asset Management

1. Call to Order

The Chair called the meeting to order at 10:00 a.m.

2. Declaration of Conflict of Interest

There was no declaration of Conflict of Interest.

The Chair reminded Board Members that this could be declared at any time during the meeting.

3. Approval of Agenda

Agenda was amended as follows:

- Add Agenda Item #8.4 – Community Safety & Well-being Plan
- Add Agenda Item #8.5 – Gazebo at Fotheringham Court
- Add Agenda item #8.6 – Heritage House

Resolution #53/19 MOVED BY Mike Ford and SECONDED BY Colleen Fadden:

RESOLVED THAT the Rainy River District Social Services Administration Board approve the agenda of May 16, 2019, as amended.

Carried.

4. Presentations/Delegations

None.

5. In-Camera

The meeting moved in-camera.

Resolution #54/19 MOVED BY Lori-Ann Shortreed and SECONDED BY Bill Langner:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) now meet in camera in order to address a matter pertaining to:

- Personal matters about an identifiable individual, including RRDSSAB or local board employees.

Carried.

The Chair reconvened the meeting to its regular session.

Wendy Tilbury exited the meeting at 11:02 a.m.

In-Camera Report

Issues discussed pertained to a personal matters, and information explicitly supplied in confidence to the RRDSSAB Board.

6. Approval of Minutes

6.1 April 18, 2019 Regular Board Meeting

The minutes from the Regular Board Meeting held on April 18, 2019 were reviewed.

Resolution #55/19 MOVED BY Robert Burns and SECONDED BY George Heyens:

RESOLVED THAT the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board held April 18, 2019 be approved.

Carried.

6.2 April 18, 2019 Ad Hoc DSSAB Legislation, Board Composition and Voting Committee Meeting

The CAO explained that he would prefer to have Committee Reports appear on the Agenda before Business Arising so that Committee recommendations are received prior to making decisions during Business Arising and New Business. He noted that our By-Law allows for changes to the order of Agenda Items and recommended that item 9.5: Committee Reports be moved before item 7: Business Arising on the Agenda. The CAO was directed to change the order of the Agenda items, per his recommendation.

Andrew Hallikas, Chair of the Board Composition and Voting Committee reported that they reviewed four (4) models around restructuring the Board Committees. They also discussed that voting should be based on voting rights and composition of the committee. They are awaiting criteria from the Province and therefore decided that making changes to the model right now would be pre-mature. He noted that the current model is working well and the decision was to keep working under the present model, until the Province advised otherwise.

6.3 April 29, 2019 Finance & Audit Committee Meeting

Bill Langer Chair of the Finance & Audit Committee advised a meeting was held April 29, 2019 to review the audited financial statements with BDO Canada LLP. Jon Evans and Jeff Savage from BDO attended reviewed the statements in detail. The Finance and Audit Committee unanimously recommends that the statements be approved, as presented.

7. Business Arising from the Minutes

7.1 2019 Budget

The CAO provided members with a copy of the *OMSSA Summary Provincial*

Program and Funding Changes, April 2019. He will provide more details on the necessary changes to the 2019 budget to the June Regular Board meeting once further funding guidelines are received from the Province.

8. New Business

8.1 VOIP Phone System

The CAO advised we have been looking at purchasing a Voice-Over Internet (VOIP) Phone System. Although there are several advantages, including cost savings, he noted that until we know the implications of the Provincial budget changes, we have put this initiative on hold.

8.2 NOSDA Resolutions

The CAO advised that the NOSDA CAO's had prepared all of their resolutions for their Annual General Meeting (AGM) in June, however, with the announcements regarding the Provincial budget they are no longer relevant. They are working on developing new resolutions based on current information for the NOSDA AGM meeting in June, and will forward them to Board members when he receives them. RRDSSAB Board members attending the meeting will have the opportunity to vote on them at that time.

8.3 2018 Audited Financial Statements

It was noted that the approximate cost for our financial audit was approximately \$35,000.

Resolution #56/19 MOVED BY Andrew Hallikas and SECONDED BY Don Canfield:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) receive and approve the 2018 Audited Financial Statements from BDO Canada LLP.

Carried.

8.4 Community Safety & Well-being Plans

The CAO advised there has been no funding provided for the development of the Community Safety & Well-being Plans and therefore OMA is advocating for funding before any efforts are made. There has been some discussions about possibly developing a global plan with other districts.

8.5 Gazebo Repair and/or Removal

Discussions were held regarding the repair and/or removal of an old donated gazebo that needs to be moved for the build of a new garage. The CAO advised that a decision has not been made and that our primary responsibility is to the safety of the tenants.

8.6 Housing Vacancies

Board members were advised about our process for repairing, transferring and offering apartment units. The vacancies across the district were reviewed noting that stats are included in the Board packages on a quarterly basis. Unit turn-overs are completed as required and are subject to available man-power and budget limitations.

9. Reports

9.1 CAO Report

Dan McCormick, CAO reported the status of our River Ridge Eight-Plex noting that we should have certificates soon. Once the certificates are on file we will be able to obtain occupancy permits and rent the units out. Once the Town of Fort Frances has completed the curbing we will be able to pave.

The CAO advised he is a member of the working group for the Ontario Health Team representing the local planning group and that a submission has been made for the entire northwestern region including the districts of Thunder Bay, Kenora and Rainy River. We are now awaiting a response from the Province to move to second stage.

The Ontario Association of Paramedic Chiefs (OAPC) met recently to discuss funding, alternative destination models and treatment and release of patients with the Ministry.

Current funding letters for 50/50 cost share are being rewritten to reflect the government's reversal on freezing at 2017 rates. We are also awaiting letters on First Nation and TWOMO funding.

No further requests for meetings from the Ministry on restructuring of dispatch or paramedic services have been received.

The Ontario Municipal Social Services Agency (OMSSA) is working on briefing papers regarding policy on each program. They are also deliberating the best method of submitting their paper to this Government so that they will portray the each program in the best possible way and as closely aligned to Government policy as reasonably possible. He also reported that OMSSA is in a good financial position at this time and they are currently looking for a communications strategy.

The CAO advised he was elected as the President for OMSSA (previously was Vice-President) for a two year term. He is one of two from Northern Ontario noting

there are also two from Southern Ontario as executive members, granting us great representation for the north. It was an honour to be elected as one of the smaller members of OMSSA and he is scheduled to meet with Lisa McLeod to discuss education matters.

9.2 HR Report

Human Resources Reports were part of the meeting package.

9.3 Finance Report

The Monthly Financial Statements were part of the meeting package.

9.4 Board Chair Report

The Chair reported that she will be attending a meeting in Thunder Bay next Thursday regarding the Governance of DSSABs. She thanked Board members for volunteering their time to participate on the extra committees.

9.5 Committee Reports

Committee Chairs previously reported under items 6.2 and 6.3 of this Agenda.

10. Other Business

None.

11. Information Items Attached

The board received an information package as part of this morning's agenda.

12. Information Items Available Upon Request

None.

13. Next Meeting

The next Regular Board meeting will be held June 20, 2019 at 5:30 p.m. at the Rainy River District Social Services Administration Office, 450 Scott Street, Fort Frances.

The Annual General Meeting of the Rainy River District Social Services Administration Board will be held this afternoon, May 16, 2019 at 1:30 p.m. at the Copper River Inn, 700 Stewart Street, Fort Frances, Ontario.


14. Adjournment

Resolution #57/19 MOVED BY Don Canfield and SECONDED BY Andrew Hallikas:

RESOLVED THAT the Rainy River District Social Services Administration Board meeting be adjourned.

Carried.

The meeting was adjourned at 11:45 a.m.



CHAIR



SECRETARY-TREASURER (CAO)

June 20, 2019
DATE APPROVED