

MINUTES of the REGULAR MEETING of the BOARD
THURSDAY, February 18, 2021 at 10:00 a.m.
RRDSSAB Office, Fort Frances, ON
MEETING #3/21 via GoTo Meeting

PRESENT: Debbie Ewald, Town of Rainy River (Chair)
Andrew Hallikas, Town of Fort Frances (Vice-Chair)
James Gibson, Township of Chapple
Lori-Ann Shortreed, Town of Emo
Don Canfield, Rainy River Central
Bill Langner, Township of Dawson
Dennis Brown, Town of Atikokan
George Heyens, Township of Morley
Robert Burns, Rainy River East

OTHER: None

REGRETS: Ken McKinnon, Township of LaVallee
Colleen Fadden, Township of Lake of the Woods
Mike Ford, Township of Alberton

STAFF: Dan McCormick, CAO - Secretary/Treasurer
Leanne Eluik, Director of Finance & Asset Management
Jocelyn Nielson, Administrative Assistant – Recorder
Chad Buist, Deputy Chief

1. Call to Order

The Chair called the meeting to order at 10:04 a.m.

2. Declaration of Conflict of Interest

There was no declaration of Conflict of Interest.

The Chair reminded Board Members that a conflict could be declared at any time during the meeting.

3. Approval of Agenda

Resolution #12/21 MOVED BY G. Heyens and SECONDED BY J. Gibson:

RESOLVED THAT the Rainy River District Social Services Administration Board approve the agenda of February 18, 2021, as presented.

Carried.

4. Presentations/Delegations

None.

5. In-Camera

The meeting moved in-camera.

Resolution #13/21 MOVED BY A. Hallikas and SECONDED BY R. Burns:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) now meet in camera in order to address a matter pertaining to:

- A proposed or pending acquisition of land for RRDSSAB or a local board purpose or disposal of land no longer needed for RRDSSAB or a local board purpose.
- Litigation or potential litigation, including matters before Administrative Tribunals, affecting the RRDSSAB or a local board.
- Labour relations or employee negotiations.

Carried.

The Chair reconvened the meeting to its regular session.

6. Approval of Minutes

6.1 January 21, 2021 Regular Board Minutes

The minutes from the Regular Board Meeting held on January 21, 2021 were reviewed and approved.

Resolution #14/21 MOVED BY D. Brown and SECONDED BY D. Canfield:

RESOLVED THAT the Minutes of the Regular Board Meeting of the Rainy River District Social Services Administration Board held January 21, 2021 be approved.

Carried.

6.2 February 11, 2021 Special Board Meeting

The minutes from the Special Board Meeting held on February 11, 2021 were reviewed and approved.

Resolution #15/21 MOVED BY D. Canfield and SECONDED BY B. Langner:

RESOLVED THAT the Minutes of the Special Board Meeting of the Rainy River District Social Services Administration Board held February 11, 2021 be approved.

Carried.

6.3 February 11, 2021 Committee of the Whole Meeting

The minutes from the Committee of the Whole Meeting held on February 11, 2021 were reviewed and approved.

Resolution #16/21 MOVED BY A. Hallikas and SECONDED BY R. Burns:

RESOLVED THAT the Minutes of the Committee of the Whole Meeting of the Rainy River District Social Services Administration Board held February 11, 2021 be approved.

Carried.

7. Committee Reports

Ad hoc Negotiations Committee- February 1-5, 2021

The Ad hoc Negotiations Committee met February 1st through February 5th to conduct negotiations for the CUPE Agreement.

Committee of the Whole- February 11, 2021

The Committee of the Whole met February 11th to discuss the draft RRDSSAB 2021 Budget.

8. Business Arising from the Minutes

8.1 Finance Policies

F-3.0 Budgeting Process

F-4.15 Travel & Accommodation

F-5.0 Procurement

Human Resources Policy

HR 1.3 Compensation Review (new)

This agenda item was withdrawn.

8.2 Committee Membership

Board members were given the opportunity to inform Administration as to what following committees they were interested in sitting on:

- Policy and Governance
- Finance & Audit Committee
- Ad hoc Negotiations Committee
- Ad hoc DSSAB Legislation, Board Compensation and Voting Committee
- Ad hoc Building Review Committee
- Ad hoc Service Delivery Modeling Committee
- Ad hoc CAO Performance Review Committee

The CAO recommended that the Ad hoc Building Review Committee and the Ad hoc Service Delivery Modelling Committee combine as one and become the Ad hoc Building & Service Review Committee.

Resolution #17/21 MOVED BY J. Gibson and SECONDED BY G. Heyens:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) appoint the following members to the Policy and Governance Committee:

1. Deb Ewald
2. Colleen Fadden
3. Andrew Hallikas
4. Don Canfield

Carried.

Resolution #18/21 MOVED BY R. Burns and SECONDED BY D. Brown:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) appoint the following members to the Finance and Audit Committee:

1. Deb Ewald
2. Mike Ford
3. Bill Langner
4. Don Canfield

Carried.

Resolution #19/21 MOVED BY A. Hallikas and SECONDED BY D. Canfield:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) appoint the following members to the Ad hoc Negotiations Committee:

1. Deb Ewald
2. Bob Burns
3. Bill Langner
4. Don Canfield

Carried.

Resolution #20/21 MOVED BY R. Burns and SECONDED BY B. Langner:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) appoint the following members to the Ad hoc DSSAB Legislation, Board Compensation and Voting Committee:

1. Deb Ewald
2. Andrew Hallikas
3. James Gibson
4. Bob Burns
5. Colleen Fadden
6. Don Canfield

Carried.

Resolution #21/22 MOVED BY D. Brown and SECONDED BY G. Heyens:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) appoint the following members to the Ad hoc CAO Performance Review Committee:

1. Deb Ewald
2. Don Canfield
3. Colleen Fadden

Carried.

Resolution #22/21 MOVED BY D. Canfield and SECONDED BY A. Hallikas:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) create an Ad hoc Building & Service Review Committee and appoint the following board members:

1. Deb Ewald
2. Mike Ford
3. Dennis Brown
4. Bob Burns
5. Ken McKinnon
6. Andrew Hallikas
7. Bill Langner

Carried.

8.3 2021 Budget

A second draft of the 2021 Budget was shared with the Board. Based on the 2021 Apportionment, \$100,000 from prior year surplus will be returned to the Municipalities. No questions or concerns were raised. A press release will be issued advising that the Board has approved the 2021 Budget. The Board expressed their thanks to L. Eluik, Director of Finance & Asset Management for her work on the budget.

Resolution #23/21 MOVED BY J. Gibson and SECONDED BY D. Canfield:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) 2021 Budget, be approved:

| Department | Budget Amount |
|----------------------------|----------------------|
| Ontario Works | \$ 3,340,519 |
| Children's Services | 7,874,594 |
| Emergency Medical Services | 8,489,678 |
| Community Housing | 7,494,001 |
| Central Administration | 1,769,909 |
| | <hr/> |
| | \$ 28,968,701 |

Carried.

Resolution #24/21 MOVED BY A. Hallikas and SECONDED BY D. Canfield:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) 2021 Levy Estimate, as attached, be approved; conditional upon no further assessment changes submitted prior to February 28th, 2021; and should any changes in assessment be submitted prior to the deadline the revised 2021 Levy Estimate will be brought to the March board meeting for approval; and

FURTHER BE IT RESOLVED that the Land Ambulance Supplemental Levy, contained in the Levy Estimate for 2021, be retained, subject to ongoing Board review.

Carried.

Resolution #25/21 MOVED BY G. Heyens and SECONDED BY R. Burns:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) approve the return of \$100,000 from prior year surplus to the Municipalities based on the 2021 Apportionment.

Carried.

9. New Business

9.1 AMO

The Association of Municipalities Ontario (AMO) Conference will be held virtually, August 15-18, 2021.

The Chair, D. Ewald and Board Member J. Gibson will be attending along with the

CAO.

Resolution #26/21 MOVED BY D. Brown and SECONDED BY R. Burns:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) have the following board members attend the Association of Municipalities Ontario (AMO) Conference virtually on August 15-18, 2021 and that per diems are to be paid per Finance Policy *F-4.15: Travel and Accommodations*:

1. Debbie Ewald
2. James Gibson

Carried.

9.2 Reserve Fund

Administration requested the Board establish a dedicated DSSAB Fleet Reserve Fund.

Resolution #27/21 MOVED BY D. Brown and SECONDED BY D. Canfield:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) establish the DSSAB Fleet Reserve Fund.

Carried.

9.3 CUPE Agreement

The CAO reported that the Negotiations Committee and staff have come to an agreement for the renewal of the Collective Agreement between the RRDSSAB and the Canadian Union of Public Employees, Local 4807-01.

Resolution #28/21 MOVED BY D. Canfield and SECONDED BY B. Langner:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) ratify the renewal of the Collective Agreement between the RRDSSAB and the Canadian Union of Public Employees, Local 4807-01 commencing January 1, 2021 up to and including December 31, 2024

Carried.

9.4 Response Time Performance 2020

A chart was shared with the Board showing 2020 targets and actuals for the Rainy River District Paramedic Services (RRDPS) response time performance report. The report will be uploaded to the Ministry per Regulation and reporting requirements prior to March 31, 2021.

Resolution #29/21 MOVED BY A. Hallikas and SECONDED BY R. Burns:

RESOLVED THAT the Rainy River District Social Services Administration Board (RRDSSAB) receive the *2020 Rainy River District Paramedic Service (RRDPS) #746 Response Time Targets with Actuals* as presented;

AND FURTHERMORE;

That the report be uploaded to the Ministry per Regulation and reporting requirements prior to March 31st, 2021.

Carried.

9.5 Fotheringham Court

A report prepared by Salteaux Consulting & Engineering was shared with the Board. Salteaux Consulting & Engineering was asked to inspect the condition of the main floor slab and concrete block walls in the common areas of the building. The report shared observations and recommendations, noting that the settlement of the floor and cracking in the wall does not appear to be affecting the building structurally at this time.

Administration will determine what to do next and will follow up with the Board at a later time.

9.6 RRDMA

The RRDSSAB assisted with the virtual set up for the RRDMA Annual General Meeting in January 2021. The CAO has asked the Board if the DSSAB's assistance with future virtual meeting set up would benefit the RRDMA. The Board discussed that the RRDMA has roughly five (5) meetings a year and it would be no additional expense. The Board directed the CAO to work with RRDMA and continue to offer DSSAB staff support.

9.7 Social Assistance Transformation

Documents were shared with the Board regarding a New Provincial-Municipal Vision for Social Assistance. The Board has been asked to bring any questions or concerns forward and the CAO will bring those concerns back to the Provincial-Municipal Human Services Collaborative (PMHSC).

9.8 Broadband- First Nation

The CAO has been asked to provide a letter of support for the Grand Council Treaty #3- Territorial Broadband Connectivity Project. The Board discussed and directed the CAO to prepare and send a letter of support.

10. Reports

10.1 CAO Report

CAO Report was part of the meeting package.

10.2 HR Report

Human Resources Report was part of the meeting package.

10.3 Finance

10.3.1 The Monthly Financial Statements will be available for next month's meeting.

10.4 Board Chair Report

Board Chair Report was part of the meeting package.

11. Other Business

None.

12. Information Items Attached

The board received an information package as part of this meeting's agenda.

13. Information Items Available Upon Request

14. Next Meeting

The next Regular Board meeting of the Rainy River District Social Services Administration Board will be held March 18, 2021 at 10:00 a.m. and will be held virtually.

15. Adjournment

Resolution #30/21 MOVED BY D. Canfield and SECONDED BY B. Langner:

RESOLVED THAT the Rainy River District Social Services Administration Board meeting be adjourned.

Carried.

The meeting was adjourned at 11:22 a.m.



CHAIR



SECRETARY-TREASURER (CAO)

March 18, 2021

DATE APPROVED